

### **MYRABEN:**

# INSTRUCTIONS OF PASSWORD CREATING AND CABINET ACTIVATION





#### 1. INSTRUCTION

**1.1.** After creating a personal account on the myRaben platform, you will receive an email with a link to

activate your personal account



- **1.2.** The activation link is valid **for seven days.** During this period, you can log in and activate your account.
- **1.3.** To activate your account, click on the "Activation link" or copy the URL address provided in the letter.

**Note:** we recommend using the second option by entering the copied address in the "private window" of the browser.

**1.4.** Next, a window appears in which you need to create a password to log in to your personal account.

The window looks like this:



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Будь ласка, введіть Ваш новий пароль <sup>новий пароль</sup>	Правила створення паролю - Пароль повинен коладатися не менше ніж із 14 символів - Пароль не повинен мати пробілів - Пароль повинен мати цонайменше одну маленку літеру (від а до 2) - Пароль повинен мати цонайменше одну всилку літеру (від А до 2) - Пароль повинен мати одни спец олимол (+0#\$%*&*_+*`\\) ПДСто-2.20. Пароль но повинен мати в собі назву
Підтвердити пароль Будь ласка, перевірте Вашу електронну пошту. Вам	оолисового загису- нароль не повинен складатися и повтороючиска знака тилу "ppb"- Пароль не повинен мати в складі послідовність символів, які розміщені один за одним на клавіатурі (@#\$%%, "qwerty", "12345")
було надіслано електронне повідомлення із кодом підтвердження. Будь ласка, внесіть його нижче. Код підтвердження	
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#### **1.5.** The basic requirements for creating a password are as follows:

- Password must consist of at least 14 characters
- Password must not contain spaces
- Password must contain at least one lowercase letter (from a to z)
- Password must have at least one uppercase letter (from A to Z)
- Password must have at least one digit (from 0 to 9)
- Password must have one special character (~!@#\$%^&\*\_-+=`\\(){}[]:;"'<>,.?/)
- The password must not contain the account name
- The password must not consist of repeating characters such as "ppp"

- The password must not contain a sequence of characters that are placed one after the other on the keyboard (@#\$%^&, "qwerty", "12345")

After creating a new password, you will receive an email with a six-digit code to confirm your password. To confirm it correctly, we recommend that you enter the password by hand, and not copy it from the email, as you may get a space when copying it, and the system will treat the password as incorrect



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**1.6.** If for some reason you have re-entered the link to activate your account, the system immediately sends an updated six-digit code. That is why you should use the last code sent to your email to confirm the created password.

### 2. POSSIBLE PROBLEMS WITH THE ACTIVATION OF YOUR PERSONAL ACCOUNT

If you have any problems with the activation of your personal account, we recommend that you take the following steps:

- 1. Check your internet connection
- 2. Check the correctness of the email address provided for the registration of your personal account
- 3. Check the "Spam" folder in the mail
- 4. Activate the account in the "Private Window" of the browser by copying the link from the letter
- 5. Check the correctness of the code that was entered to confirm the password
- 6. Make sure that you have not clicked on the link twice and that there is no "new" letter with a confirmation code in the mail
- 7. If you have followed all the steps correctly, but you still cannot activate your account, please contact your Customer Service Representative or a Sales Specialist.

#### 3. CURRENT VERSION

The current version of this manual is available on the myRaben website. All printed or saved versions of this manual are not controlled and may not be up-to-date.