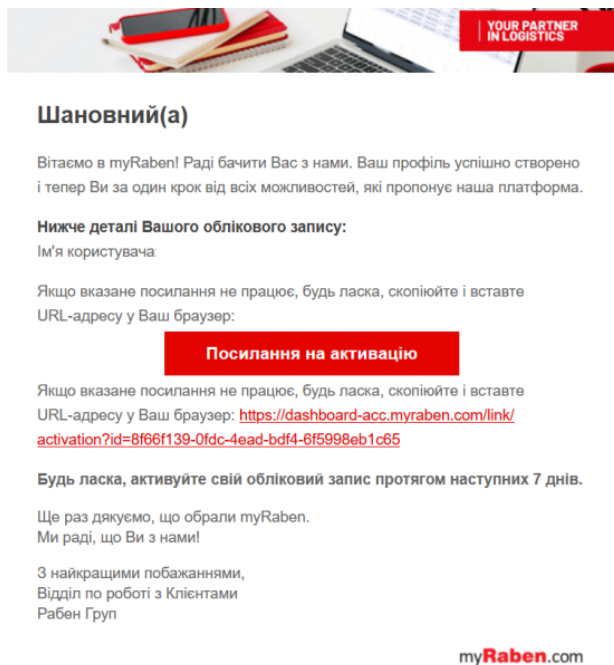# MYRABEN:

INSTRUCTIONS OF PASSWORD CREATING AND CABINET ACTIVATION

YOUR PARTNER IN LOGISTICS

1. INSTRUCTION

1.1. After creating a personal account on the myRaben platform, you will receive an email with a link to activate your personal account

1.2. The activation link is valid **for seven days.** During this period, you can log in and activate your account.

1.3. To activate your account, click on the "Activation link" or copy the URL address provided in the letter.

Note: we recommend using the second option by entering the copied address in the "private window" of the browser.

1.4. Next, a window appears in which you need to create a password to log in to your personal account.

The window looks like this:

1.5. The basic requirements for creating a password are as follows:

- Password must consist of at least 14 characters

- Password must not contain spaces

- Password must contain at least one lowercase letter (from a to z)

- Password must have at least one uppercase letter (from A to Z)

- Password must have at least one digit (from 0 to 9)

- Password must have one special character (~!@#$%^&*_-+=`|\(){}[ ]:;'"<>,.?/)

- The password must not contain the account name

- The password must not consist of repeating characters such as "ppp"

- The password must not contain a sequence of characters that are placed one after the other on the keyboard (@#$%^&, "qwerty", "12345")

After creating a new password, you will receive an email with a six-digit code to confirm your password. To confirm it correctly, we recommend that you enter the password by hand, and not copy it from the email, as you may get a space when copying it, and the system will treat the password as incorrect
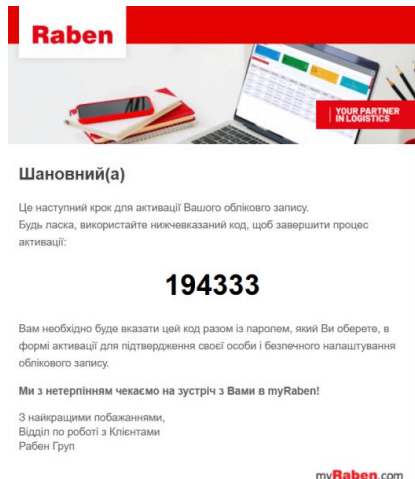
1.6. If for some reason you have re-entered the link to activate your account, the system immediately sends an updated six-digit code. That is why you should use the last code sent to your email to confirm the created password.

2. POSSIBLE PROBLEMS WITH THE ACTIVATION OF YOUR PERSONAL ACCOUNT

If you have any problems with the activation of your personal account, we recommend that you take the following steps:

1. Check your internet connection

2. Check the correctness of the email address provided for the registration of your personal account

3. Check the "Spam" folder in the mail

4. Activate the account in the "Private Window" of the browser by copying the link from the letter

5. Check the correctness of the code that was entered to confirm the password

6. Make sure that you have not clicked on the link twice and that there is no "new" letter with a confirmation code in the mail

7. If you have followed all the steps correctly, but you still cannot activate your account, please contact your Customer Service Representative or a Sales Specialist.

3. CURRENT VERSION

The current version of this manual is available on the myRaben website. All printed or saved versions of this manual are not controlled and may not be up-to-date.